



WILLIAM & MARY

CHARTERED 1693

PROFESSIONALS AND PROFESSIONAL FACULTY ASSEMBLY

THURSDAY, October 13, 2016 - MEETING AGENDA 8:15 AM – 9:30 AM
Room 221 Kaplan Arena (Formally W&M Hall)

- I. Call to order 8:15 AM**
- II. Agenda: Review and approve 8:20**
- III. Minutes: Review and approve Sept meeting minutes?? 8:25**

- IV. Committee Updates/Goals 8:25 – 9:10**
 - a. Administrative Issues, Chair: Julie Summs
Emily Bailey, Mary Molineux, Jennifer Shimp-Bowerman, Tina Sinclair, Lyle Varnell
 - b. Academic Issues, Chair: Darlene Campbell
Jennifer Sekula, David Corlett, Dot Osborne
 - c. Membership, Chair: Natasha McFarland
Melissa Franks, Julie Summs, Mane Pada, Terrence
 - d. Communications, Chair: Dot Osborne
Suzie Armstrong and Mary Molineux, Lyle Varnell
 - e. Professional Development, Chair: Tamekka Davis
Jesse Medvene-Collins, Melissa Franks, Tina Sinclair, and Carol Tomlinson, Grace Massey

- V. Updates/Old Business 9:10-9:15**
 - a. Suggested Speakers for upcoming meetings: Janice Zeman – new Dean of UG Studies. John Poma. David Zoll, Marra Austin – Procurement. Sustainability – Calandra Waters Lake. Joint meeting with staff assembly. Sandra Prior – Environmental Health & Safety. Master Plan – Sam Jones.
 - b. Employee network?

- VI. New Business 9:15-9:30**
 - a. Affinity groups – meeting with the Rector
 - b. **Employee Discrimination, Harassment, and Retaliation Grievance/Complaint Procedure/Panel – Suggestions due Oct 17**
 - c. FLSA (Com Aud – Tues Oct 18/ supervisor session. Employee session Nov 3. Makeup Nov 14
 - d. **Salaries:** “William & Mary has the capacity, drawing on our own resources, to provide a merit-based 3% salary pool for our faculty and staff, except for those who remain the state’s classified HR system. Thus, the pool from which raises will be given is equal to 3% of current salaries. The raises will take effect on December 10, 2016”.

- VII. Next PPFA Meeting: Thurs Nov 3, 2016, 8:15 AM, BOV Room, Blow Hall.
November Speaker (Tentative) Amy Sebring, CFO**